

## SURAT PERMOHONAN

Yang bertanda tangan di bawah ini:

Nama : Sumaryati, A.md, RO  
Bagian / Jabatan : Unit Penunjang Medis / Optik  
Tempat & Tanggal Lahir : Surabaya, 9 Mei 1966  
Usia Saat Ini : 55 tahun 10 bulan  
Tanggal Masuk Kerja : 1 Februari 1995

Sehubungan masa kerja saya yang akan berakhir (*purna kerja*) per tanggal **9 Mei 2022**, dimana mempertimbangkan situasi dan kondisi pandemi Covid-19 yang masih berlangsung sejak tahun 2020 hingga saat ini dan saya masih merasa bersemangat untuk berkontribusi dan mengabdikan untuk Rumah Sakit Mata Undaan.

Maka dari itu dengan ini saya ingin mengajukan permohonan perpanjangan masa pensiun selama 1 (Satu) tahun lagi hingga tanggal **9 Mei 2023**.

Demikian surat ini saya sampaikan. Besar harapan saya dan kiranya Management / Direksi dari Rumah Sakit Mata Undaan (RSMU) dapat mempertimbangkan dan mengabulkan permohonan saya ini.

Surabaya, 16 Maret 2022

Mengetahui,

Ka. Instalasi Penunjang Medis



Otto Desiyanto

Dibuat oleh,



Sumaryati, A.md, RO

MEMORANDUM FOR THE RECORD

TO: [Name]

FROM: [Name]

DATE: [Date]

SUBJECT: [Subject]

REFERENCE: [Reference]

DETAILS: [Details]

ACTION: [Action]

STATUS: [Status]


REMARKS: [Remarks]

On [Date], [Name] advised that [Subject] had been [Action]. [Name] stated that [Subject] had been [Action] on [Date]. [Name] also stated that [Subject] had been [Action] on [Date]. [Name] further stated that [Subject] had been [Action] on [Date]. [Name] concluded that [Subject] had been [Action] on [Date].

[Name] advised that [Subject] had been [Action] on [Date]. [Name] stated that [Subject] had been [Action] on [Date]. [Name] also stated that [Subject] had been [Action] on [Date]. [Name] further stated that [Subject] had been [Action] on [Date]. [Name] concluded that [Subject] had been [Action] on [Date].

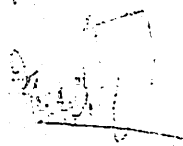
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[Name]



[Name]

[Name]



[Name]